

Create a *my* Social Security Account A Step-By-Step Guide

Account Requirements

To create an account, you must:

- Be 18 years of age.
- Have a Social Security Number.
- Have an email address.

Creating a my Social Security Account

Step 1:

Visit <u>www.ssa.gov/myaccount</u>. Select the "Create an Account" button.

Step 2:

Create a credential with one of the two credential service providers, Login.gov or ID.me.

If you have a Login.gov or ID.me account, you can select the appropriate button to access your personal *my* Social Security account.

Step 3:

If you don't have a Login.gov or ID.me account, select the "Create an Account" link to create a Login.gov credential to access your personal *my* Social Security account.

Step 4:

If you create a new Login.gov credential, you will still need to provide some personal information to verify your identity. You will also receive an activation code to complete the process.

Step 5:

Read and agree to the my Social Security Terms of Service prior to accessing your account.

Step 6:

Now that you have successfully created your personal *my* Social Security account, choose email or text under Message Center Preferences to receive courtesy notifications for notices and messages.

Each person's situation is unique. Please call **SSA** toll-free at **1-800-772-1213 (TTY 1-800-325-0778)** for assistance. Representatives are available between 8 a.m. and 7 p.m., Monday through Friday. For the location and other information about your local Social Security office, please visit <u>https://www.ssa.gov/locator/</u>.



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