

# How to Apply for the DD Waiver



## 1. Complete a Waiver Application

To get an application, contact the Eligibility Worker for your region, click on the link below, or scan the QR code <https://www.hca.nm.gov/developmental-disabilities-supports-division/>.

If you have any issues or questions please contact the UNM CDD Information Network at 505-272-8549



## 2. Submit Supporting Documentation

This might include neuropsychological evaluations, Autism Spectrum Disorder comprehensive diagnostic evaluations, school records such as educational evaluations and IEPs, or medical records. Return these to the Eligibility Worker.



## 3. Yes Match Letter

Applicants who match for the Waiver are placed on the Wait List. Contact your Eligibility Worker any time your contact information changes. This includes your address, phone number, and email. Ask the Eligibility Worker what the current average wait time for allocation is.



## 4. Receive an Allocation

An Allocation Letter will come via mail when funding is available. The paperwork will require you to make a choice between the traditional DD waiver and the self-directed option: Mi Via. You will also need to choose an agency to guide you through this process. This form is called the Primary Freedom of Choice (PFOC). This form needs to be returned to the Eligibility Worker. The agency you choose will then call you and guide you through the rest of the eligibility process.



## 5. Eligibility Worker Contacts

Metro Regional Office: 505.350.0034 or 505.470.5825  
NE Regional Office: 505.423.4113  
NW Regional Office: 505.372.8018  
SE Regional Office: 505.372.8015 or 505.372.8019  
SW Regional Office: 575.997.7980 or 505.372.8023