

HIDALGO COUNTY TRANSITION TEAM MEMORANDUM OF UNDERSTANDING

Among these Partners:

Animas Public Schools
Amplified Therapy
HELP New Mexico Inc.
Lordsburg Municipal Schools
New Mexico School for the Deaf
New Mexico School for the Blind and Visually Impaired

March 6, 2022 - March 5, 2026

The above listed agencies are collectively described as the
“Hidalgo County Preschool Transition Team” (HCTT)

DEFINITION OF ACRONYMS FOUND IN THIS DOCUMENT

APS - Animas Public Schools

CYFD – Children Youth and Families Division

DOH – Department of Health

EDT – Eligibility Determination Team

EI – Early Intervention

EHS – Early Head Start

FIT – Family Infant Toddler

FSC-Family Service Coordinator

HCTT – Hidalgo County Transition Team

IDEA – Individuals with Disabilities Education Act

IEP – Individual Education Program

IFSP - Individual Family Service Plan

LEA - Local Education Agency

LMS – Lordsburg Municipal Schools

NM TEAM -- New Mexico Technical Evaluation and Assessment Manual

NMAC – New Mexico Administrative Code

NMSBVI – New Mexico School for the Blind and Visually Impaired

NMSD – New Mexico School for the Deaf

SEA -- State Education Agency

Vision:

The Hidalgo County Transition Team (HCTT) will provide smooth, effective and timely transitions that support children and families through community and family partnerships to ensure continuity of services in order to facilitate children achieving their potential.

The HCTT adheres to the following values:

- We value the development of advocacy skills in parents.
- We value parental involvement before, during and after transition.
- We believe that the needs of the children and family are primary.
- We value the cultural diversity of all children and families.
- We believe that parents should be provided the opportunity to make informed choices.
- We believe that all children should be educated in their least restrictive environment.

I. PURPOSE

The purpose of this agreement is to facilitate the integration and coordination of services to children with special needs ages 3 to 5 in order to create a service system flexible enough to meet the needs of children within the available resources. The intent of the Hidalgo County Transition Team is to integrate the activities of education and developmental services to provide a continuum of services, which will meet the needs of all children with disabilities or those at risk for developmental delays. The team also wishes to provide empowerment and support families need to make informed decisions as their child transitions from one service system to another in accordance with State and Federal regulations.

II. DESCRIPTION OF THE INVOLVED AGENCIES

Animas Public Schools (APS) Lordsburg Municipal Schools (LMS): Is the Local Education Agency (LEA) that serves children who are determined eligible for service in accordance with State and Federal regulations.

Animas Contact: Ron Pierce 575 548-2296 rpierce@animask12.net

Lordsburg Contact: Allie Pelayo 575 542-3252 ext 213 apelayo@lmsed.org

HELP New Mexico, Inc.: a Head Start Provider that serves children birth through five and their families who are determined eligible under Head Start criteria. It is mandated that Head Start make 10% of enrollment opportunities available to children with disabilities and actively recruit children with disabilities. Contact: Iria Colon, Health Services Director, 505 S. Main St. Las Cruces, New Mexico, 88001 (281)-408-9577 Iria.Colon@helpnm.com; Lordsburg Center: Zena Saiz zena.saiz@helpnm.com; (575) 542-9678, Animas Center: Sandra Romo (575) 548-2795 sandra.romo@helpnm.com

Amplified Therapy (EI): a state-supported agency that serves children age's birth through three and their families who are determined eligible under services for Early Intervention through the Family Infant Toddler (FIT) Program. Contact: Denette Mora (575) 542-8801 (office phone) or (575) 545-1230 (mobile) email: d.mora@amplifiedtherapy.com

New Mexico School for the Deaf (NMSD): Provides for the unique needs of children and students who are deaf/hard of hearing, their families, and professional partners by providing a comprehensive array of school and statewide programs Contact: Bert Goldblatt, 505 690-9233 b.goldblatt@nmsd.k12.nm.us

New Mexico School for the Blind and Visually Impaired (NMSBVI): Infant Toddler Program serves children that have been determined eligible under IDEA Part C who are blind or visually impaired between the age birth to three and their families. Contact: Rita Garcia 575-491-0373; ritagarcia@nmsbvi.k12.nm.us

III. REQUIREMENTS IMPACTING THIS AGREEMENT

Guidance for this document is taken from the following sources:

New Mexico Administrative Code (NMAC)

Individuals with Disabilities Education Act (IDEA) / Code of Federal Regulation, Ch. 34, (34CFR)

New Mexico Technical Evaluation and Assessment Manual (NM TEAM)

IV. WORKING PROCEDURES AND TIMELINES

This document will describe what action is to be taken and which agency is responsible. Timelines are also defined for completion of the actions. Each participating agency will receive a copy of the agreement.

V. MONITORING AND EVALUATION OF THE MEMO of UNDERSTANDING (MOU)

The participating agencies have clearly identified their responsibilities and the timelines. The Transition team will meet at least annually to review the effectiveness of the MOU and make any needed changes. Criteria for evaluation will include agency satisfaction, parent satisfaction and meeting the required regulations. This agreement is valid for four years from March 7, 2018-March 6, 2022.

VI. INTERAGENCY DISPUTE PROCESS

Should there be disagreement between agencies, those agencies will meet to discuss resolution. If resolution is not reached, then the Preschool Network Representative will be contacted to mediate and assist in resolution. Critical elements should be resolved in less than 14 working days. Less important elements can be resolved at a meeting.

VII. DURATION

This agreement is valid for four years from March 6, 2022- March 5, 2026.

VIII. RESPONSIBILITIES IN TRANSITION PROCESS (Sections A –J)

A. TRANSITION PLANNING

By 24 months of age, but at least 6 months prior to the child's third birthday the Family Service Coordinator meets with the family to identify and document the specific steps and actions that will support the child and family through the transition process. These individualized steps and actions are documented on the transition plan and are included in the Individual Family Service Plan (IFSP).

NMAC 7.30.8.13

- A.** Transition planning shall begin early enough to allow the parents to exercise all their rights under state and federal statutes and regulations. Transition planning must be undertaken for each child and family at least 6 months before the child is eligible to transition from early intervention services. Transition planning shall be a process involving meeting(s) and progressive steps toward the smooth and effective transitioning of each child and family.
- C.** Steps/actions shall be identified and included in the IFSP that support the child and family and ensure a smooth and effective transition. With involvement of the parents, such steps/actions shall include, at a minimum:
 - 1.** Discussions with the parents regarding future program/service options to include preschool special education services and other community services that may be available and appropriate; representatives from these programs and services shall be included in these discussions to ensure an informed decision;
 - 2.** Preparing the child and family for the changes and adjustments to a new setting;
 - 3.** With parental consent and in accordance with regulation, the transmission of information, including evaluation and assessment information and copies of IFSP's to ensure continuity of services.

FIT PROVIDER	LEA	HEADSTART	OTHER
<ul style="list-style-type: none"> ● The Amplified Therapy Family Service Coordinator shall ensure that the family is fully aware of the array of services and program options available under Part B including home, daycare centers, Head Start programs, schools or community-based settings. ● The Amplified Therapy Family Service Coordinator will also work with the family to make sure that their child's transition is as smooth as possible and that they understand the difference in programs they may encounter. The Coordinator will make families aware of different options for services upon the child's 3rd birthday ● The Family Service Coordinator will submit a Transition Referral Form to 	<p>APS and LMS will coordinate with Amplified Therapy and/or HELP/NM to facilitate visits by families to classrooms and/or learning about services provided by the respective Districts.</p>	<p>HELP/NM will coordinate with Amplified Therapy and/or APS/LMS to facilitate visits by families to classrooms and/or learn about services available through APS and LMS. HELP/NM will coordinate joint training and/or presentations for staff and parents on identified transitions needs as appropriate. Head Start will provide a brochure to Amplified Therapy explaining services.</p>	<p>Private childcare providers will coordinate with HELP/NM-NM and/or APS/LMS to facilitate visits by families to pre-school classrooms and/or learning about services available through APS and LMS.</p> <p>New Mexico School for the Deaf (NMSD) will provide a comprehensive overview of the transition process and provide information on services to families including eligibility and enrollment information.</p> <p>NMSD will support the family in acquiring a</p>

<p>the LEA at least 60 days prior to the Transition Conference, and if possible 6 months prior to the child's 3rd birthday.</p> <ul style="list-style-type: none"> • Notification for children for whom the 90 day timeline cannot be met due to the child entering FIT program less than 90 days from their 3rd birthday will be made by transmission of the transition referral form. 			<p>comprehensive and current evaluation including audiological prior to transition.</p> <p>CCIS will encourage directors and teachers to express to parents their interest in collaborating with other agencies to support all services.</p> <p>CCIS will collaborate with area agencies regarding inclusion services.</p> <p>NMSBVI: Will provide information to parents/guardians of children who are eligible to transition regarding options for services. Coordinate transition information efforts with other service providers. Provide a comprehensive overview of the transition process and provide information on services to families, including eligibility and enrollment.</p>
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B. NOTIFICATION

Families Infant Toddler (FIT) providers must notify the Local Education Agency (LEA) of children who reside in the LEA's educational jurisdiction and who are potentially eligible for Part B Services. "Potentially eligible" refers to those children eligible under the Part C at risk or Developmentally Delayed category. The list should include children who will turn three within the next 12 months.

NMAC 7.30.8.13 TRANSITION

A. In a timely manner, the early intervention provider shall notify the local education agency of children that reside in the geographic area served by the LEA that may be eligible for preschool special education services.

NMAC 6.31.2.11 (A) (4) (a) Each LEA shall survey Part C programs within its educational jurisdiction in its child find efforts to identify children who will be eligible to enter the LEA's Part B preschool program in future years.

FIT PROVIDER	LEA	HEADSTART	OTHER
<ul style="list-style-type: none"> ● The Amplified Therapy Family Service Coordinator will provide at least quarterly written notifications to APS/LMS using agreed upon methods. Notification is due by 1/15 (for January, Feb., March, April), 4/15 (for April, May, June, July & August), 7/15 (for July, August, Sept. & October) and 10/15 (for October, November, December & January). ● Provide appropriate information as per state guidance and in alignment with HIPPA & FERPA requirements. ● Amplified Therapy will provide the LEA a list of children who may be potentially eligible for the upcoming school year. This information will be sent to LMS/APS electronically or paper copy. Delivery will be made to the Special Education Office or SPED Director and/or designated individual during summer months. ● If a child is referred to Amplified Therapy less than 45 days before their third birthday, with parent permission, an immediate referral will be made to LMS/APS. 	<p>APS and LMS Special Education Directors will acknowledge receipt of quarterly lists.</p>	<p>HELP/NM Health Service Director Coordinator will refer parents to APS and LMS Child Find activities. Provide appropriate information per state guidance aligning with HIPPA & FERPA requirements.</p>	<p>Other agencies will refer children suspected of having delays to the appropriate Part C or Part B agency for eligibility determination.</p>

C. REFERRAL TO LEA

The transition Referral Form should be sent at least 60 days prior to the Transition Conference, and if possible at least six months prior to the child's third birthday. To support the use of Part C information in determining Part B eligibility, the FIT Transition Assessment Summary Form will be completed and sent to the LEA at least 30 days prior to the Transition Conference.

NMAC 7.30.8.13 TRANSITION

B. In a timely manner, the early intervention provider shall notify the local education agency of children that reside in the geographic area served by the LEA that may be eligible for preschool special education services.

NMAC 6.31.2.11 (A) (4) (a) Each LEA shall survey Part C programs within its educational jurisdiction in its child find efforts to identify children who will be eligible to enter the LEA's Part B preschool program in future years.

FIT PROVIDER	LEA	HEADSTART	OTHER
<ul style="list-style-type: none"> ● The Amplified Therapy Family Service Coordinator shall ensure that the family is fully aware of services and program options available under Part B. ● With parent consent, the Coordinator will submit a Transition Referral Form for potentially eligible children to APS/LMS at least 60 days prior to the Transition Conference and if possible 6 months prior to the child's 3rd birthday. ● With parent consent, the Coordinator will complete and submit the Transition Summary form to APS/LMS at least 30 days prior to the Transition Conference. ● In the case of a child with a documented visual or hearing impairment, Amplified Therapy will contact either NMSD or NMSBVI for technical assistance regarding the Transition Conference to discuss the continuum of educational options. ● For parents who have refused Part B, the FSC will follow up with Part B to 	<ul style="list-style-type: none"> ● APS and LMS will coordinate efforts with Amplified Therapy and/or HELP/NM to support parents and family involvement in the transition planning process. ● APS and LMS will coordinate with Amplified Therapy and/or HELP/NM to facilitate parent visits to pre-school classrooms and learn about services. 	<p>For children dually enrolled in Early Head Start (EHS) and Amplified Therapy, HELP/NM will assist with the referral as requested by the Amplified Therapy Family Service Coordinator</p> <p>The HELP/NM Health Services Coordinator will refer those children to APS/LMS or Amplified Therapy who demonstrate a need for evaluation.</p> <p>With parental consent, developmental screening, hearing and vision results will be included with the referral.</p> <p>Children who are within 45 days of their 3rd birthday Early Head Start will refer the families to Part B.</p>	<p>In the case of a child who is deaf or hard-of-hearing, and in accordance with Department of Health (DOH) procedures and with parent consent, contact the regional supervisors for NMSD for technical assistance to the transition team in discussing relevant considerations and the continuum of educational options.</p> <p>NMSBVI will: Coordinate with the EI Team to provide vision information to appropriate agencies with parent permission.</p>

<p>notify them of parent's refusal and provide a copy of the Prior Written Notice stating parent's refusal. FSC will document on FSC's notes and on IFSP.</p>			
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D. PLANNING FOR TRANSITION CONFERENCE

At least 30 days prior to the Transition Conference, the Family Service Coordinator will coordinate a date with parents, FIT, LEA and community partners. A written invitation to the Transition Conference will be sent to the LEA and all parties. The FIT Transition Assessment Summary Form will be completed and sent to the LEA preschool Social Worker during the school year. Send to the SPED Director in summer months. The LEA will review materials they receive and determine who will attend the conference.

- NMAC 7.30.8.13**
- A.** Transition planning shall begin early enough to allow the parents to exercise all their rights under state and federal statutes and regulations. Transition planning must be undertaken for each child and family at least 6 months before the child is eligible to transition from early intervention services. Transition planning shall be a process involving meeting(s) and progressive steps toward the smooth and effective transitioning of each child and family.
 - B.** In a timely manner, early intervention provider shall notify the local education agency of children that reside in the geographic area served by the LEA that may be eligible for preschool special education.
 - C.** Steps/actions shall be identified and included in the IFSP that support the child and family and ensure a smooth and effective transition. With involvement of the parents, such steps/actions shall include, at a minimum:
 - 1. Discussions with the parents regarding future program/service options to include preschool special education services and other community services that may be available and appropriate; representatives from these programs and services shall be included in these discussions to ensure an informed decision;
 - 2. Preparing the child and family for the changes and adjustments to a new setting;
 - 3. With parental consent and in accordance with regulation, the transmission of information, including evaluation and assessment information and copies of IFPS to ensure continuity of services.
 - 4. Assisting parents/families to develop the skills and acquire the information needed for continued advocacy of their child's needs.

FIT PROVIDER	LEA	HEADSTART	OTHER
<ul style="list-style-type: none"> ● The Amplified Therapy Family Service Coordinator will deliver the FIT Transition Assessment Summary to APS/LMS 30 days prior to the transition conference. ● The Coordinator will meet with parents and set up a transition conference, including date and time, coordinating with APS/LMS and any other relevant agencies at least 30 days prior to the conference. Written invitations will be delivered to all participants. 	<p>The Special Education Director will verify for APS/LMS that the Assessment Summary Form has been received from Amplified Therapy. The Assessment Summary forms will be reviewed by APS and LMS SPED Offices in preparation for the transition conference.</p>	<p>Head Start will host transition conferences for families who are dually enrolled based upon requests of the family or Amplified Therapy.</p>	<ul style="list-style-type: none"> ● NMSD will coordinate transition information/efforts with other service providers. ● Support each family's efforts to have a current audiological report prior to transition. <p>NMSBVI will provide information (Observational, qualitative, and quantitative) to support the completion of the transition Assessment Summary Form.</p>

E. TRANSITION CONFERENCE

The FIT program is legally responsible for convening the Transition Conference. It is the responsibility of the Family Service Coordinator to invite an LEA representative to the Transition Conference with the approval of the family.

NMAC 7.30.8.13 TRANSITION

F. With approval of the parents, a transition conference shall be convened at least 90 days prior to the anticipated date of transition from early intervention services but no later than 90 days prior to the child’s third birthday. If the child may be eligible for preschool services, including special education and related services offered through the local education agency, this conference shall include, at a minimum, the parents, the relevant early intervention service providers, and the local education agency representative(s). Other relevant service providers should be invited to attend this meeting. The transition process must take into account availability of Head Start and other childcare services in the community.

NMAC 6.31.2.11 (A) A(4)

(e) Each LEA shall participate in transition planning conferences arranged by the designated Part C lead agency no less than 90 days prior to the anticipated transition or the child’s third birthday, whichever occurs first, to facilitate informed choices for all families.

FIT PROVIDER	LEA	HEADSTART	OTHER
<ul style="list-style-type: none"> • The Amplified Therapy Family Service Coordinator will, with approval from the parents, convene and facilitate a Transition Conference at least 90 days, prior to the child’s third birthday, • If the child is potentially eligible for Part B preschool services through APS/LMS, a representative from the school district will be invited to the Transition Conference. The invitation will be sent at least 30 days prior to the conference with date and time. 	<ul style="list-style-type: none"> • APS and LMS will participate in Transition Conferences arranged by the EI provider with appropriate notification of meeting. • APS and LMS will obtain consent from the parents to conduct additional assessments for Part B if needed. 	<p>For dually-enrolled families, HELP/NM will assist the Family Service Coordinator with the transition conference as requested.</p> <p>Review developmental information for purposes of preparing accommodations.</p> <p>Explain the application and enrollment process with the family.</p> <p>Provide the family with information about the</p>	<p>In the case of a child with a hearing loss, with parental consent and following DOH procedures FIT will contact NMSD’s Regional Supervisors to discuss communication considerations and the continuum of educational options. NMSD will:</p> <p>Provide a thorough overview of the transition process and provide information on service to families,</p>

<ul style="list-style-type: none"> ● With approval of the parents other relevant service providers should be invited. The Coordinator shall facilitate this meeting to ensure the following: <ul style="list-style-type: none"> ➤ Review the child’s service and program options. ➤ Review the IFSP, evaluation, assessment information, and other relevant information ➤ With parental consent the transmission of all information will be given to APS/LMS. ● If the child is potentially eligible and parents refuse to consent for evaluation the Coordinator will provide them with: <ul style="list-style-type: none"> ➤ Prior Written Notice that Part C services will end at the time of the child’s third birthday ➤ A copy of Procedural Safeguards ➤ Contact information for APS/LMS. 	<p>Parent(s) of children who do not qualify will be informed regarding procedural safeguards and parental rights.</p>	<p>Head Start program including eligibility criteria. With parent permission and 30 days written notice of date and time, Head Start will attend a transition conference.</p>	<p>including eligibility and enrollment information. Participate in the Transition conference. If acting as the FIT Family Service Coordinator, facilitate that conference per FIT regulations. Provide referral to the NMSD Outreach School Age Consultation Program to APS and LMS, Head Start or other placement agency if placement is other than NMSD preschool.</p> <p>NMSBVI will participate when invited, in transition conferences/meetings and help the team and family consider potential placement settings and adaptations that may be needed, all to be determined by the IEP team. Staff is responsible for determining, the Literacy Learning Mode of each transitioning child: Auditory, Tactile, Visual,</p>
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			<p>and for making recommendations about the recommended literacy mode for the child to the IEP team upon transition</p> <p>In the case of a child who is blind or visually impaired, NMSBVI will be included to complete the form for considerations for a student who is blind or who is Blind or Visually Impaired to consider Braille and also to discuss a continuum of educational options. This form must be completed by a Teacher of the Visually Impaired.</p>
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F. INITIAL COMPREHENSIVE EVALUATION FOR PART B

The LEA is responsible for obtaining written informed parental consent and conducting the evaluation within 60 days. The purpose of the initial evaluation is to determine if the child is a child with a disability, and if the child requires special education and related services to benefit from the education program.

34CFR § 200.301 Initial evaluations.

- (a) General. Each public agency must conduct a full and individual initial evaluation, in accordance with §§300.304 through 300.306, before initial provisions of special education and related services to a child with a disability under the part.
- (b) Request for initial evaluation. Consistent with the consent requirements §300.300, either parent of a child or a public agency may initiate a request for an initial evaluation to determine if a child is a child with a disability.

(c) Procedures for initial evaluation. The initial evaluation--

- (1) (i) Must be conducted within 60 days of receiving parental consent for the evaluation; and
- (2) Must consist of procedures--
 - (i) to determine if the child is a child with a disability under § 300.8; and
 - (ii) to determine the educational needs of the child.

NMAC 6.31.2.11 A (4)

(f) Each LEA shall designate a team including parents and qualified professionals to review existing evaluation data for each child entering the LEA’s preschool program in compliance with 34 CFR Sec. 300.305, and based on that review to identify what additional data, if any are needed to determine the child’s eligibility for Part B services or develop an appropriate program.

FIT PROVIDER	LEA	HEADSTART	OTHER
<p>Provide APS and LMS with the most current data available.</p>	<ul style="list-style-type: none"> ● APS and LMS will provide and explain to parents in their native language or other mode of communication the Procedural Safeguards including prior written notice before an assessment is administered. ● APS and LMS assessment personnel will review and use existing Part C evals and assessments including the IFSP information as part of the initial evaluation. Evaluations must have been administered within six months in order to be considered valid. ● APS and LMS teams made up of qualified staff and parents will review existing evaluation data for each child and determine if additional evaluative data is needed to determine eligibility. ● APS and LMS will conduct the initial evaluation within 60 days of the consent for Preschool evaluation is signed by the parent. 	<p>For children who are enrolled in Head Start or Early Head Start, HELP/NM will share any developmental assessment information requested by APS/LMS, which may facilitate the evaluation process with parent consent.</p>	<ul style="list-style-type: none"> ● NMSD will participate with parental permission on the EDT team. ● Provide current information regarding present levels of performance and relevant assessment information used for eligibility determination and program design. ● Provide current information regarding present levels of performance and relevant assessment information to be used in eligibility determination and programming design. ● NMSBVI will provide current information regarding present levels of performance and relevant assessment information to be used in eligibility determination and programming design.

			In the event that a child has a vision impairment the LEA may contact NMSBVI for consultation and assistance with evaluations.
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G. ELIGIBILITY DETERMINATION

Eligibility is determined after the initial evaluation procedures are completed including the careful review of existing evaluation and assessment information, observations and input from parents.

NMAC 6.31.2.11 A (4)

(f) Each LEA shall designate a team including parents and qualified professionals to review existing evaluation data for each child entering the LEA’s preschool program in compliance with 34 CFR 300.305, and based on that review to identify what additional data, if any, are needed to determine the child’s eligibility for Part B services or develop an appropriate program.

NMAC 6.31.2.10

F. Eligibility determinations

(1) General Rules regarding eligibility determinations

(a) Upon completing the administration of tests and other evaluation materials, a group of qualified professionals and the parent of the child must determine whether the child is a child with a disability, as defined in 34 CFR Sec. 300.8 and Paragraph (2) of Subsection B of 6.31.2.7 NMAC. The determination shall be made in compliance with all applicable requirements of 34 CFR Sec. 300.306.

NMAC 6.31.2.11.A (5) Educational Services for Children with Disabilities

(g) Each LEA shall initiate a meeting to develop an eligible child’s IFSP, IEP or IFSP-IEP, in accordance with 34 CFR Sec. 300.323, no later than 15 days prior to the first day of the school year of the LEA where the child is enrolled or no later than 15 days prior to the child’s entry into Part B preschool services if the transition process is initiated after the start of the school year, whichever is later, to ensure uninterrupted service.

FIT PROVIDER	LEA	HEADSTART	OTHER
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<ul style="list-style-type: none"> • Early Intervention services shall be provided in accordance with the IFSP to children and families until all outcomes are met or the child's third birthday. • Post-transition service coordination shall be offered to the family as an option. If the parents request this service, it must be provided in accordance with FIT service standards. • Post-transition service coordination may involve visits with the family, consultation to staff of the receiving agencies, or an evaluation of the transition process. • Post-transition service coordination activities must be documented in the IFSP. 	<ul style="list-style-type: none"> • APS/ LMS at the request of the parent will send an invitation to the Part C Family Service Coordinator or other representatives of the Part C system to assist with the smooth transition services. • Parents and EI providers will participate in the EDT decision. • The meeting will be held prior to the child's third birthday. • APS/ LMS will provide any needed qualified professionals to review existing data to determine eligibility for Part B. • APS/ LMS will schedule a date for the Eligibility Determination Meeting to determine eligibility under Part B of IDEA. • APS/ LMS will provide the parents with a copy of the procedural safeguards under IDEA and obtain parental consent for initial evaluation. 	<ul style="list-style-type: none"> • HELP/NM will attend EDT meetings for children who are dually enrolled, when invited, with parental consent. • HELP/NM will support the placement decisions made by the parent, and IEP team. • HELP/NM will coordinate with Amplified Therapy to support and promote the family and IEP goals. HELP/NM will provide activities which support the IEP goals for families who choose to transition into Part B services. • HELP/NM will share any resources available which will provide additional family, child or staff support. 	<ul style="list-style-type: none"> • In the case of a child with a hearing loss, with parental consent and following DOH procedures APS/ LMS will contact NMSD's Regional Supervisors to discuss communication considerations and the continuum of educational options. • Support each family in acquiring a comprehensive and current evaluation including audiological prior to transition. • Work together with other local service providers to best meet the needs of children who are deaf or hard-of-hearing in the community and support attainment of outcomes and goals contained in the IEP. <p>Support the Individual Education Program (IEP) team by providing consultation related to special considerations for children who are deaf or</p>
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			<p>hard-of-hearing as mandated by IDEA at the Transition Conference and IEP meeting:</p> <ul style="list-style-type: none">• Support each family in acquiring a comprehensive and current evaluation including audiological prior to transition.• Support the Individual Education Program (IEP) team by providing consultation related to special considerations for children who are deaf or hard-of-hearing as mandated by IDEA at the Transition Conference and IEP meeting. <p>•</p>
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I. EVALUATION REPORT AND DOCUMENTATION OF ELIGIBILITY PROVIDED TO PARENT

Evaluation reports and documentation of eligibility will be provided to the parent by the child’s third birthday. With parental consent, LEA’s have the option to share this information with the FIT provider. Although this is encouraged it is not required.

NMAC 6.31.2.10

F. Eligibility determinations.

(1) General rules regarding eligibility determinations

(b) The public agency must provide a copy of the evaluation report and the documentation of determination of eligibility to the parents.

FIT PROVIDER	LEA	HEADSTART	OTHER
	APS/ LMS shall provide a copy of the evaluation report and the documentation of the eligibility determination to the parents. APS/ LMS will also provide a copy of the Procedural Safeguards to the parents.	Head Start will ask parents for a copy of the EDT and Individual Education Program (IEP when necessary during the application process.	

J. INDIVIDUALIZED EDUCATION PROGRAM (IEP) DEVELOPED

IEP will be developed by the child’s third birthday, and at least 15 days prior to the child’s entry into Part B services.

Federal Regulation

§300.124 Transition of children from the Part C program to preschool programs

The State must have in effect policies and procedures to ensure that--

(b) By the third birthday of a child described in paragraph (a) of this section, an IEP or, if consistent with § 300.323(b) and section 636(d) of the Act, and IFSP, has been developed and is being implemented for the child consistent with § 300.101.(b)

§300.323 When IEP’s must be in effect.

(b) IEP or IFSP for children aged three through five (1) In the case of a child with a disability aged three through five (or at the discretion of the SEA, a two year-old child with a disability who will turn age three during the school year), the IEP Team must consider an IFSP that contains the IFSP content (including the natural environments statement) described in section 636(d) of the Act and its implementation regulations (including an educational component that promotes school readiness and incorporates pre-literacy, language, and numeracy skills for children with IFSPs under this section who are at least three years of age), and that is developed in accordance with the IEP procedures under this part.

6.31.2.11 A(A) Educational Services for Children with Disabilities




(g) Each LEA shall initiate a meeting to develop an eligible child’s IFSP, IEP or IFSP, in accordance with 34 CFR Sec. 300.323, no later than 15 days prior to the first day of the school year of the LEA where the child is enrolled or no later than 15 days prior to the child’s entry into Part B preschool services if the transition process is initiated after the start of the school year, whichever is later, to ensure uninterrupted services.

FIT PROVIDER	LEA	HEAD START	OTHER
	<p>At the EDT meeting, if a student is determined eligible and the parent wishes to receive services, the team will move into the initial IEP meeting. This will include Part C and other agency providers with the permission of the parent as determined by the need of the student. All relevant agencies will be invited to the EDT based on previous services received with permission from the parent. All parties will be given a 10 day notice prior to the meeting by phone and written invitation.</p>	<p>HELP/NM will attend EDT and IEP meetings for children in transition from Part C and Early Head Start into Head Start.</p> <p>The IEP is used as a guide to individualized services in Head Start as well as correctly prioritizing an application for enrollment.</p> <p>Head Start will coordinate with APS/LMS to provide LRE as determined by the IEP. HELP/NM will support the placement decisions made by the parent and IEP team.</p> <p>HELP/NM will coordinate with Amplified Therapy to support and promote the family with the IEP goals.</p>	<ul style="list-style-type: none"> ● In the case of a child with a hearing loss, even if the loss is not the child’s primary condition, the Communications Considerations for Children with Hearing Loss IEP form MUST be completed by the IEP team to facilitate discussion around the child’s communication needs. NMSD Outreach staff members are available to IEP teams for support and consultation. ● Provide current information regarding present levels of performance and relevant assessment information to be used in eligibility determination and program design.

			<ul style="list-style-type: none">• Assist in setting goals with objectives and provide suggestions for environmental modifications. Offer recommendation for level of service.• NMSBVI will participate, with parent permission, on IFSP/IEP team
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IN WITNESS WHEREOF, the following signatures are affixed:

SIGNATURES / DATES

_____		<u>2-1-2022</u>
Lordsburg Municipal Schools	Dr. Steve Lucas, Superintendent	Date
_____		<u>2/15/2022</u>
Animas Public Schools	Mr. Loren Cushman, Superintendent	Date
_____	<u>Iria M. Colon-Zabala</u> <small>Iria M. Colon-Zabala (Feb 28, 2022 11:22 MST)</small>	<u>Feb 28, 2022</u>
HELP/NM, Inc.	Iria Colon, Health Services Director	Date
_____		<u>2.15.2022</u>
Amplified Therapy, Inc.	Denette Mora	Date
_____	<u>Bertha J Goldblatt</u> <small>Bertha J Goldblatt (Mar 7, 2022 17:28 MST)</small>	<u>Mar 7, 2022</u>
NMSD	Bert Goldblatt, Southwest Regional Supervisor	Date
_____	<u>Rita Garcia DVSIII,MA,COMS</u> <small>Rita Garcia DVSIII,MA,COMS (Mar 2, 2022 15:34 MST)</small>	<u>Mar 2, 2022</u>
NMSBVI	Rita Garcia, Developmental Vision Specialist	Date